

MARION CARNEGIE LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
6:30 P.M., Monday, May 13, 2024

George Trammell called the meeting to order at 6:30 p.m.

Roll Call:

Present:

Steve Aschieris
Andrea Bradley
Twila Couey
Jenna Griffith
Phyllis Landwehr
Carolyn Loving
George Trammell
Linda Walker
Loretta Broomfield -- Director

Recognition of Visitors:

There were five visitors in attendance.

Consent Agenda (Minutes, Financial Statement, Department Activities & Circulation):

Linda Walker made a motion to approve the Consent Agenda as presented. It received a second, all were in favor and the motion carried.

Director's Report:

1. Loretta reported that she and five supervisors attended the Reaching Forward South Conference in Collinsville.
2. Loretta has been attending the Read SI Zoom meetings to help launch the Dolly Parton Imagination Library in our region. Donations are steadily streaming in and the program is expected to launch in July.
3. Loretta reported that we now have the music collection of Mrs. Peterson. The CMC at IHLS is doing the cataloging and we are sending them a box at a time.
4. Loretta reported that the library recently subscribed to a new electronic resource called Educate Station. It consists of lessons, activities and worksheets for Pre-K – Grade 5.
5. Loretta reported that the IHLS board will be voting on the purchase of an automatic materials handling system (AMHS) at the May 28 meeting. If approved, our staff will begin placing item barcodes on the outside of each item so the machines can read the barcodes. The AMHS is expected to improve sorting accuracy and speed of interlibrary loan.

Committee Reports:

1. Personnel: The PT Librarian I resigned. Another PT employee will split time equally between Librarian I and Library Assistant and we will hire a new PT Library Assistant.
2. Building and Grounds: None
3. Finance: None
4. Friends of the Library: The next book sale will be May 31 and June 1.
5. Technology: Loretta is working with IT to change print management software to a new product that will also allow mobile printing for patrons.

Unfinished Business:

1. Peterson Local History Room Proposals. The board discussed the two proposals presented by Mrs. Byassee at the April meeting. We will not proceed with the proposed historical photo contest at this time. There were questions about the Legacy Wall. Loretta will ask Linda to provide specific guidelines for how the Legacy Wall will work. The board will have final approval for who is ultimately included on the Legacy Wall. This is on hold until the requested plan from Mrs. Byassee is submitted for review.

New Business:

1. Carolyn Loving made a motion to use Aikman funds to purchase 1-2 portable folding table with wheels for Children's outreach events. The motion received a second. All were in favor and the motion carried.
2. Andrea Bradley made a motion to pay the April 2024 bills. The motion received a second, all were in favor and the motion carried.
3. The next meeting will be June 10, 2024 at 6:30.
4. A motion was made by Steve Aschieris to adjourn at 7:06 p.m. The motion received a second, all were in favor and the motion carried.

Respectfully submitted by Loretta Broomfield, Library Director