

MARION CARNEGIE LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
6:30 P.M., Monday, June 10, 2024

George Trammell called the meeting to order at 6:30 p.m.

Roll Call:

Present:

Steve Aschieris
Andrea Bradley - absent
Twila Couey
Jenna Griffith - absent
Phyllis Landwehr
Carolyn Loving
George Trammell
Linda Walker
Loretta Broomfield -- Director

Recognition of Visitors:

There were four visitors in attendance.

Consent Agenda (Minutes, Financial Statement, Department Activities & Circulation):

Steve Aschieris made a motion to approve the Consent Agenda using Loretta's minutes as presented. It received a second, all were in favor and the motion carried.

Director's Report:

1. Loretta reported that the IHLS board approved the purchase of the AMHS and our staff has started placing barcodes on the outside of new items in preparation for the new equipment. She also shared that IHLS will be negotiating pricing for a group purchase of barcode duplicators in the event we decide to purchase our own duplicator.
2. Loretta attended an online workshop about succession planning. The session confirmed that the draft succession plan presented for approval is in line with other standard plans.
3. Summer reading is underway and currently over 400 individuals have registered. There are several programs this week.
4. Loretta reminded trustees of the ILEAD Trustee Training Portal at ileadtrustee.org.

Committee Reports:

1. Personnel: The new Library Assistant, Elaina Gilley started last week.

2. Building and Grounds: The basement experienced some minor flooding with a recent rainstorm. Paul cleaned up easily but we did lose three boxes of donations in the book sale room.
3. Finance: We received the per capita grant award letter.
4. Friends of the Library: The book sale was May 31 and June 1 and raised \$1,024 in addition to approximately \$235 from the ongoing book sale by donation. The Friends also received a \$2,000 Ameren Love Your Library Grant. The next book sale is August 2 and 3.
5. Technology: The new print management software is tentatively scheduled for install in late July or early August.

Unfinished Business: None

New Business:

1. Steve Aschieris, Linda Walker and Phyllis Landwehr agreed to serve on the nominating committee to elect officers. They will meet at 6:00 on August 12.
2. Linda Walker made a motion to continue to participate in the Nonresident Fee Program and to maintain the current nonresident fee of \$112.50 based on the State's mathematical formula for calculation. The motion received a second, all were in favor and the motion carried.
3. Carolyn Loving made a motion use Aikman funds to purchase 6 new computers and 3 new tables for the Children's Department. The motion received a second, all were in favor and the motion carried.
4. Linda Walker made a motion to approve the succession plan with corrections. The motion received a second, all were in favor and the motion carried.
5. Carolyn Loving made a motion to pay the May bills. The motion received a second, all were in favor and the motion carried.
6. The next board meeting will be August 12 at 6:30 p.m.
7. A motion was made by Phyllis Landwehr to adjourn. The motion received a second, all were in favor and the motion carried. Meeting adjourned at 6:55 p.m.

Respectfully submitted by Loretta Broomfield, Library Director