

**MARION CARNEGIE LIBRARY
BOARD OF TRUSTEES MEETING
6:30 p.m., Monday, October 21, 2024**

Call to Order – The meeting was called to order by George Trammell at 6:30 pm.

Roll Call

Present:

Steve Aschieris
Andrea Bradley
Twila Couey
Jenna Griffith
Phyllis Landwehr
Carolyn Loving
Sue Ella Rhine
George Trammell
Linda Walker
Loretta Broomfield - Director

Recognition of Visitors:

Four visitors were in attendance.

Consent Agenda (Minutes, Financial Statement, Department Activities & Circulation):

A motion was made by Linda Walker to approve the Consent Agenda, 2nd by Andrea Bradley, all were in favor and the motion passed.

Director's Report:

- Loretta reported that September was a routine month and most of what she reported was noteworthy from the month of October.
- Loretta rode the book bike in the MHS Homecoming parade.
- Staff development day went well and a summary handout was included in the packet.
- One of the presenters at staff development day shared information about social work intern programs in public libraries. Loretta asked if the board was interested in pursuing such a program. Loretta will consult with the Mayor.
- Loretta reported that there is an upcoming series of workshops to help with creating a strategic plan. She will register and she invited board members to participate as well. The library's strategic plan is very outdated and needs a revision. This is one of the standards for the annual per capita grant.

Committee Reports:

1. Personnel: A new PT Librarian I started on 9/26/24.
2. The Coordinator of Library Services tendered his resignation and his last day will be 11/22.
3. Building & Grounds: Parking lot was resurfaced and striped.
3. Finance: One of the library CD's matured and was reinvested. Another CD is set to mature in November and will be reinvested to mature at different times and leaving about 10% liquid.
4. Friends of the Library – The final book sale of the year will be 11/1 and 11/2
5. Technology: Nothing

Unfinished Business:

1. None

New Business:

1. Per Capita Requirements - Serving Our Public Review Chapters 6-9
Loretta reviewed these chapters with board members to keep the library in compliance with state requirements.
2. Payment of September 2024 bills.
 - a. A motion was made by Andrea Bradley to pay the September bills, there was a second by Steve Aschieris, all were in favor and the motion passed.
3. Next meeting is November 18, 2024 (3rd Monday, due to holiday) Noted there is no meeting in December.
4. Adjournment
 - a. A motion was made by Linda Walker to adjourn, there was a second by Andrea Bradley, all were in favor and the motion passed. The meeting adjourned at 7:12 p.m.

Note: Phyllis Landwehr and Jenna Griffith left the meeting shortly after 7:00 p.m. but a quorum was still present for the remainder of the meeting.

-respectfully submitted by Loretta Broomfield, Director