

**MARION CARNEGIE LIBRARY
BOARD OF TRUSTEES MEETING
6:30 p.m., Monday, January 13, 2025**

Call to Order – The meeting was called to order by George Trammell at 6:30 pm.

Roll Call

Present:

Andrea Bradley - absent
Twila Couey
Jenna Griffith - absent
Phyllis Landwehr
Carolyn Loving
Sue Ella Rhine
George Trammell
Linda Walker
Loretta Broomfield - Director

Recognition of Visitors:

Four visitors were in attendance.

Consent Agenda (Minutes, Financial Statement, Department Activities & Circulation):

A motion was made by Linda Walker to approve the Consent Agenda, 2nd by Phyllis Landwehr, all were in favor and the motion passed.

Director's Report:

1. George acknowledged the passing of trustee, Steven Aschieris. Mr. Aschieris had many years of dedicated service to the board and will be missed.
2. Loretta reported that the library has been somewhat short staffed due to illness, maternity leave and resignations.
3. There were some weather closures due to ice and snow.

Committee Reports:

1. Personnel: Two new Library Assistants started December 18.
2. Building and Grounds: Nothing to report.
3. Finance: We have spent 62% of the overall budget and we are 66% of the way through the year.
4. Friends: Membership renewal notices have gone out. The next book sale will be March 7 & 8, 2025.
5. Technology: Loretta reported that she submitted the E-Rate form 470 for internet service.

Unfinished Business:

1. None

New Business:

1. George opened the floor for discussion about a strategic plan for the library. Loretta mentioned that having a strategic plan is addressed in “Serving Our Public” standards book that guides the library’s annual per capita grant application. There was some discussion and this will be added to next month’s agenda for further consideration. Loretta will share the current mission statement and long range plan (2008-2012) with the board as well as the results of the 2023 survey.
2. Payment of the January 2025 bills.
 - a. A motion was made by Carolyn Loving to pay the January bills, there was a second by Sue Ella Rhine, all were in favor and the motion passed.
3. The next meeting is February 10, 2025.

A trustee asked the procedure for filling the vacancy. The Mayor appoints all trustees. A visitor suggested two individuals who may be interested in serving on the board.

4. Adjournment
 - a. A motion was made by Linda Walker to adjourn, there was a second by Carolyn Loving, all were in favor and the motion passed. The meeting adjourned at 7:02 p.m.

Respectfully submitted by Loretta Broomfield, Director